

**Government of the Virgin Islands of the United States
Department of Education
DIVISION OF HUMAN RESOURCES AND LABOR RELATIONS**

Exit Interview

Your response to each question is optional; however, each response is important. It will provide the leadership of the Department with information about your work experience here that might help to enhance certain aspects of Departmental operations.

Do you have another job? Yes No

If yes, where? _____

New Title _____

Present Salary _____ New Salary _____

Additional Fringe Benefits New Position Offers:

Did you get along well with your supervisor? Yes No

If no, please explain.

How well did your supervisor handle any complaints or grievances you may have had?

How did you feel about your salary?

How did you feel about your progress with the Department?

What did you like best about your job?

What did you dislike about your job?

Specifically, why are you leaving?

Would you stay if a more satisfactory arrangement could be worked out?

If yes, explain.

What recommendations do you have for making this school or activity center a better place to work?

Interviewer's comments on reason for employee's separation from the job:

Employee's Signature _____ Date_____

Interviewer _____ Date_